

PARENT HANDBOOK



FAITH, FAMILY, FUTURE

REVELATION 5:5

FLOCS #:64102779

Contents

STUDENT CONDUCT AGREEMENT	2
PURPOSE	3
CHRISTIAN EDUCATIONAL PHILOSOPHY	4
THE MISSION	5
DEVELOPMENTAL DISCIPLINE OBJECTIVES	6
BETHANY CHRISTIAN ACADEMY STATEMENT OF DOCTRINAL BELIEFS	7
ARRIVAL/DISMISSAL	10
LUNCH	10
FIELD DAY/TRIPS	10
PRIVATE SCHOOL STUDENTS	11
STUDENT RECORDS	12
ATTENDANCE	13
EXCUSED ABSENCE	14
DISCIPLINE GUIDELINES	15
Uniform Schedule & Dress Code Policy	17
FIELD TRIP/OFF CAMPUS ACTIVITIES	22
FUNDRAISING	23
AFTER SCHOOL PROGRAM (AFTER CARE)	23
STANDARDS OF ETHICAL CONDUCT BETHANY LEARNING ACADEMY	25
STUDENT CREED AND VISION FOR BETHANY LEARNING ACADEMY	27

Student Conduct Statement

At Bethany Christian Academy, we are committed to cultivating students who reflect Christ in every area of life spiritually, emotionally, mentally, and physically. Our desire is to see every student grow as a committed servant of Christ, firmly rooted in a biblical worldview and empowered to impact the world with godly character and excellence.

As students of Bethany Christian Academy, we affirm the following commitments:

1. Spiritual Commitment

- We acknowledge the Bible as the authoritative Word of God and submit to its truth in every area of our lives.
- We will actively engage in spiritual disciplines including prayer, worship, Scripture reading, and service.
- We will strive to be living testimonies of Jesus Christ by exhibiting love, humility, and integrity in our relationships and decisions.

2. Emotional Maturity

- We will demonstrate Christ-like attitudes by practicing empathy, respect, forgiveness, and kindness.
- We will approach challenges with a spirit of peace, choosing constructive solutions over conflict.
- We will take personal responsibility for our emotions, actions, and their impact on others.

3. Mental Excellence

- We will pursue academic excellence as a form of worship, using our minds to glorify God.
- We will be curious, disciplined learners who value wisdom, critical thinking, and truth.
- We will uphold honesty in all academic work, refusing to engage in cheating or plagiarism.

4. Physical Stewardship

- We recognize our bodies as temples of the Holy Spirit and will honor God through healthy choices.
- We will participate in physical activity, practice good hygiene, and avoid harmful substances or habits.
- We will demonstrate respect for ourselves and others through modesty, cleanliness, and care for our environment.

By upholding these principles, we strengthen our school community, honor God, and prepare ourselves to lead lives of purpose, service, and excellence. We recognize that our words, actions, and attitudes reflect not only on ourselves but on our school, our families, and the name of Christ.

Purpose

At Bethany Christian Academy, our purpose is to develop graduates who are devoted servants of Christ—individuals firmly rooted in a biblical worldview and committed to living lives that reflect Christian character in every area.

We aim to nurture the whole student through the following dimensions:

Spiritual

Students will be deeply committed to the truth of God's Word and will seek to live in obedience to Scripture, walking daily in faith, worship, and service to the Lord.

Emotional

Students will demonstrate emotional maturity by cultivating healthy relationships marked by empathy, humility, forgiveness, and Christ-like love in all environments.

Mental

Students will attain a strong academic foundation, value intellectual discipline, and embrace a lifelong pursuit of truth, wisdom, and knowledge through the lens of Scripture.

Physical

Students will understand their bodies as temples of the Holy Spirit and will commit to habits of wellness, fitness, and stewardship that honor God and sustain a healthy lifestyle.

Christian Educational Philosophy

At Bethany Christian Academy, we believe that education is more than the accumulation of knowledge—it is the formation of the whole person according to the truth of God's Word. Education is “the process by which children and youth develop knowledge, skills, and character, especially through formal instruction, training, and study.” Philosophy, as defined by Webster's Dictionary, is “a pursuit of wisdom; a search for truth through logical reasoning; an analysis of the grounds of and concepts expressing fundamental

beliefs.” When infused with the truth of Scripture, Christian philosophy forms the foundation of a transformational educational experience.

Our Bible-based philosophy affirms that the Word of God is the source of all truth and the ultimate standard for all knowledge. Every discipline—whether science, literature, math, or the arts—must be integrated with a biblical worldview. As Jesus prayed, “Sanctify them through thy truth; thy word is truth” (John 17:17). This foundational truth unites the home, the church, and the school, shaping students to become people of integrity and wisdom.

The goal of Christian education is to lead students first to Christ and then equip them, with the vision of Christ in their hearts, to face the present world and the life to come. Teachers at Bethany Christian Academy are guided by the Holy Spirit and called to impart biblical truth effectively and faithfully. As Scripture declares, “And I will pray the Father, and He shall give you another Comforter...even the Spirit of truth...He dwelleth with you, and shall be in you” (John 14:16–17).

Teachers are entrusted with more than academic instruction—they are to model and teach love for God with all the heart, soul, mind, and strength. They point students to the transforming power of a personal relationship with Jesus Christ. As written, “His divine power hath given unto us all things that pertain unto life and godliness, through the knowledge of Him that hath called us to glory and virtue” (2 Peter 1:3).

Our mission is to lead students to salvation through Christ, to build them up in faith, and to prepare them to serve God faithfully in every sphere of life. The result is a Christ-centered learning environment where excellence in education flows from a deep reverence for the Lord.

The Mission

At Bethany Christian Academy, our mission is to equip each child with the foundational skills, character, and biblical values necessary to thrive both in the classroom and in life. We are committed to fostering a Christ-centered learning environment where students are challenged, inspired, and prepared for their God-given purpose.

We fulfill this mission by:

- **Providing strong academic foundations** that empower students to become productive, responsible, and effective contributors to society.

- **Making learning engaging and purposeful**, encouraging students to explore, ask questions, and develop a genuine love for learning.
- **Connecting education to real life**, helping students apply what they learn to everyday experiences, decisions, and challenges.
- **Expanding students' interests and experiences** through exposure to fine arts, creativity, and cultural appreciation.
- **Instilling work habits and values** such as diligence, perseverance, and excellence that will enable students to reach their full God-given potential.
- **Creating opportunities for critical thinking and wise decision-making**, equipping students to lead with discernment, integrity, and confidence.

Developmental Discipline Objectives

At Bethany Christian Academy, we believe that discipline is not merely about correction but about shaping the heart and character of each student. Our approach to discipline is grounded in biblical principles and developmental understanding, aiming to nurture students in a Christ-like manner.

Our objectives are to:

- **Cultivate empathy and compassion** by helping students become aware of the needs of others and encouraging them to offer help and support whenever possible.
- **Teach responsibility and accountability**, guiding students to understand the impact of their choices and accept the consequences of their actions with humility and integrity.
- **Instill respect for all people**, fostering appreciation for the inherent value and dignity of every individual, regardless of race, creed, or culture.
- **Promote an environment of trust and honesty**, where students feel safe to express themselves with respect and reverence toward themselves and others.
- **Encourage respect for the body**, helping students understand the importance of physical development and well-being through proper information and age-appropriate resources.
- **Support the discovery and growth of individual gifts**, by offering meaningful extracurricular activities and field experiences that nurture students' talents, interests, and God-given potential.

Bethany Christian Academy Statement of Doctrinal Beliefs

Bethany Christian Academy operates as a ministry of Bethany Haitian Assembly of God and affirms the church's doctrinal foundation, including the Assemblies of God Statement of Faith, as a faithful expression of historic evangelical Christianity. As a Christ-centered educational institution, every faculty and staff member is required to affirm these doctrinal beliefs through a signed statement of agreement. Likewise, parents are expected to support and model these principles in their homes and to partner with the school in affirming these truths as moral and spiritual foundations for their children.

The Scriptures

We believe the entire Bible—consisting of all 66 books of the Old and New Testaments—is the inspired, inerrant, and infallible Word of God. It is the supreme authority for faith and life, preserved by God's providence for every generation.

(2 Timothy 3:16–17; 2 Peter 1:20–21)

God

We believe in one true, living, and sovereign God—holy and eternal—who exists in three co-equal persons: Father, Son, and Holy Spirit. Each person of the Trinity is distinct in function, yet unified in essence, nature, and attributes. God is the Creator and Sustainer of all things and is worthy of our worship, obedience, and trust.

(Deuteronomy 6:4–5; Genesis 1:31)

Jesus Christ

We believe that Jesus Christ is the Son of God and is fully divine. He was conceived by the Holy Spirit, born of a virgin, lived a sinless life, performed miracles, died on the cross as the atonement for our sins, rose bodily from the grave, ascended to the right hand of the Father, and will one day return in power and glory.

(John 1:1–3, 14; Matthew 1:18–25; Philippians 2:5–9; Colossians 1:15; 1 Corinthians 15:1–8; Acts 1:11)

The Holy Spirit

We believe that the Holy Spirit is fully God, co-equal and co-existent with the Father and the Son. He convicts of sin, regenerates hearts, sanctifies believers, and empowers them for godly living and service. The Holy Spirit indwells every believer and is our helper and guide.

(John 14:16–19; 16:7–15; 1 Corinthians 6:19–20; Romans 8:9,11; Titus 3:5)

Mankind

We believe that human beings were created in the image of God as a special act of creation. Mankind is not the product of evolution. Originally created to glorify God, humanity fell into sin through Adam's disobedience.

(Genesis 1:27, 31)

Sin

We believe that because of Adam's sin, all humanity is born with a sinful nature and is separated from God. Every person has sinned and is deserving of both physical and spiritual death. Only God's grace through salvation in Christ can restore this broken relationship.

(Genesis 3:1–24; Romans 3:10–23; 5:12–21; 6:23)

Salvation

We believe that salvation is a gift from God, given by grace and received through faith in the finished work of Jesus Christ on the cross. It is not earned by human effort but accomplished through the regenerating power of the Holy Spirit.

(Ephesians 2:8–10; 2 Corinthians 5:21)

The Church

We believe the Church is the body of Christ and the family of God. It is composed of baptized believers who gather regularly for worship, discipleship, fellowship, and

service.

(Matthew 16:18; 1 Corinthians 12:12–14; Hebrews 10:25)

Evangelism

We believe it is the responsibility and privilege of every believer to share the Gospel of Jesus Christ and to participate in the making of disciples, both locally and globally.

(Matthew 28:18–20; Acts 1:8)

The Home

We believe that God has ordained the family as the foundational institution of human society. Marriage is a covenantal union between one man and one woman. Parents are entrusted with the primary responsibility to raise and disciple their children in the ways of the Lord.

(Deuteronomy 6:6–7; Proverbs 22:6; Ephesians 6:4)

Arrival and Dismissal

Bethany Christian Academy begins promptly at **8:00 A.M.** and ends at **3:00 P.M.**

- **Before Care:** Any student who arrives **before 6:30 A.M.** will automatically be enrolled in **Before Care** services.
- **After Care:** Any student not picked up by **3:30 P.M.** will be placed in **After Care**.
- The weekly fee is:
 - **\$50.00** for either Before Care or After Care
 - **\$100.00** for both services combined

Please ensure timely drop-off and pick-up to avoid additional charges and to support a smooth transition during the school day.

Lunch and Breakfast

- **Free breakfast** is served from **6:30 A.M. to 7:45 A.M.** Students arriving after this time will not be served, as the cafeteria will be closed
- **Lunch is provided free of charge** to all students.

- To ensure accurate meal preparation, parents are encouraged to inform the school of any dietary restrictions or special needs.
- **Snacks:** A **free snack** is also provided for all students enrolled in the After School Care program.
- Bethany Christian Academy participates in a **Free and Reduced Lunch Program**, and we proudly serve all students regardless of eligibility.

Field Day, Field Trips, and Off-Campus Activities

At Bethany Christian Academy, **Field Day** and **Field Trips** are meaningful opportunities for enrichment, fun, and spiritual community. These activities are designed to enhance the educational experience through hands-on learning, social development, and school spirit.

Field Day

Field Day is held each **spring semester** and includes a variety of games and activities scheduled during morning hours. It is a joyful time of **fellowship, teamwork, and school pride**.

Field Trips

Field Trips occur throughout the year and are designed to support classroom instruction with real-world experiences. Participation in field trips or Field Day is a **privilege**, not a right, and is contingent upon behavior and parental permission.

To participate, students must:

- Have a **signed permission form** on file from a parent or guardian.
- Exhibit **consistent, respectful behavior** that aligns with the school's discipline policy.

Any student who demonstrates a **pattern of misconduct** may be excluded from these activities at the discretion of the teacher and the Principal.

Trip Information

- Parents will receive full details of each trip—including **date, time, location, and cost**—from their child's teacher.
- **Field trip expenses are included** in the annual **Activity Fee**.

Dress Code for Field Trips

- All students are required to wear a **Bethany Christian Academy field trip shirt** with **khaki bottoms** unless otherwise specified.
- **Athletic team travel** and other off-campus events must follow the guidelines found in the **Athletics Handbook**.
All attire for trips must be **modest and reflect Christian values**.

Formal Events and Special Occasions

On certain occasions—such as assemblies, ceremonies, or school programs—students may be asked to wear **formal attire**. When dress clothes are required, the following guidelines apply:

Girls:

- Dresses and skirts must be modest in fit and style.
- Slits on long dresses must not exceed $\frac{3}{4}$ **inch above the knee**.
- The overall length of skirts or dresses must be **no more than 3 inches above the knee when kneeling**.
- The back of any dress or blouse must not dip **below the shoulder blades**.
- Cleavage must be completely covered, even with strapless dresses.
- **Tight, body-hugging garments are not permitted.**

Chaperone Policy

Bethany Christian Academy reserves the right to **limit the number of parent chaperones** for field trips in order to maintain a safe and effective learning environment.

Sibling Policy

To preserve a focused and secure experience for all students, **only students in the participating grade level** may attend the trip. **Parents serving as chaperones may not bring siblings** on field trips.

Late Work Policy (Grades K–12)

Bethany Christian Academy emphasizes the importance of responsibility, time management, and integrity. Meeting deadlines is a life skill that reflects character and work ethic. The following late work policy applies school-wide, with age-appropriate expectations:

- **Grades K–3:**

- No grade deductions for late homework in Grades 1–3. However, repeated instances may lead to disciplinary action at the teacher’s discretion.
- In **Grade 3 (4th Quarter)**, students will begin receiving deductions for late work in preparation for Grade 4 expectations.
- **Grades 4–12:**
 - All assignments are expected to be submitted on the due date.
 - Assignments turned in **one day late** without an excused absence will receive a **50% deduction**.
 - Assignments turned in **two or more days late** without an excused absence will receive **no credit**.

This policy helps students develop accountability and prepare for the expectations of higher education and the workplace.

Student Records

Bethany Christian Academy maintains comprehensive and confidential records for each student, including cumulative academic records. These records are protected and governed by the following policies:

- **Confidentiality:** All student records are kept strictly confidential and will only be released or accessed according to applicable privacy laws and school policy.
- **Financial Standing:** Report cards, transcripts, or any official school records will **not be released** to parents or transferred to another institution if the family has **outstanding tuition balances or any unresolved financial obligations** to the school.
- **Parental Access:** Parents or legal guardians have the right to inspect and review their child’s academic records, including all documents maintained in the student’s cumulative file.
 - Requests to review records must be made **in writing**.
 - Records will be reviewed **in the presence of the Principal or Guidance Counselor**, who will provide necessary explanations.
- **Record Challenges:** Parents have the right to request a hearing with the Principal to **challenge or correct any part of the record** they believe to be inaccurate, misleading, or in violation of the student’s privacy rights. Corrections or deletions will be made if necessary.
- **Third-Party Disclosure:** Student records will only be released to outside individuals or agencies with **written consent** from a parent or legal guardian, except in the following cases:
 - Staff members of Bethany Christian Academy with a **legitimate educational interest**
 - A **court or law enforcement official** with a valid subpoena or court order

- **Federal, state, or local authorities** performing legally mandated functions
- **Officials of another school** in which the student is seeking to enroll

Access for Non-Custodial Parents

Non-custodial parents have equal rights to access report cards, attend teacher conferences, and participate in educational decisions unless legally restricted. Under Florida State Statute 61.13 (Shared Parental Responsibility Act), both custodial and non-custodial parents share equal rights unless otherwise specified in a **final judgment or court-approved agreement**. If such limitations exist, the custodial parent must submit a copy of the legal documentation to the Principal to ensure proper compliance.

Attendance

At Bethany Christian Academy, we believe that consistent school attendance is essential to academic success and spiritual growth. Regular attendance is not only **required by law**, but it also enables students to fully engage in classroom instruction, collaborative learning, and hands-on experiences that cannot be duplicated through makeup work or independent study.

- **Reporting Absences:** Parents or guardians must notify the school **by calling the front office** if their child will be absent.
- **Importance of Attendance:** Classroom discussions, group activities, lab experiments, direct instruction, and special events (such as field trips and guest speakers) are vital to the learning process and **cannot be fully replicated outside the classroom**.
- **Chronic Absences and Tardiness:** Irregular attendance and continual tardiness can negatively impact a student's academic performance and disrupt the overall classroom environment.
- **Medical Documentation:** Every absence must be accompanied by a **physician's note** to be considered excused.
Extenuating Circumstances: If there are unusual or non-medical reasons for an absence, parents must submit a **written petition to the Principal** requesting approval and documentation for the absence to be excused.

Bethany Christian Academy is committed to partnering with families to ensure students are present, punctual, and prepared to learn each day.

Excused Absence

An **excused absence** is defined as an absence resulting from illness, a death in the family, or another **unavoidable circumstance**.

Documentation and Communication

- A **written excuse** from a parent or guardian must be submitted to the teacher **upon the student's return** to school.
- If requesting **makeup work** for the day of the absence, parents must contact the teacher **before 8:00 A.M.** so that assignments can be prepared for pickup by **3:00 P.M.** that same day.

Please note: Teachers may not be able to check emails or voicemail between 8:00 A.M. and 3:00 P.M., so early communication is essential.

- For **extended absences**, parents should notify the school and request assignments **at least two days in advance**.

Makeup Work Policy

- Students will be given the **same number of days** as the absence to complete missed quizzes, tests, homework, and assignments without penalty.
- For **major assignments or projects**, students are expected to turn them in **on the day they return** if the due date occurred on the first day of their absence.
- **Extended absences (more than two days)** may require additional support, such as tutoring or parental assistance.
- All makeup work is subject to the **teacher's discretion**.

Exceptions

In rare or exceptional cases, the **Principal may approve exceptions** to this policy on a case-by-case basis.

Discipline Guidelines

At Bethany Christian Academy, discipline is guided by biblical principles and a commitment to developing students who demonstrate self-control, responsibility, and respect for others. Our goal is to maintain a Christ-centered environment that fosters academic excellence and godly character.

We follow a structured, three-tiered discipline system that ensures consistency and fairness across all grade levels.

Disciplinary Levels Overview

- **Level I:** Minor infractions such as classroom disruptions, dress code violations, or failure to follow simple instructions. These are addressed by the teacher with classroom-level consequences and documentation as needed.
- **Level II:** More serious or repeated behaviors including dishonesty, bullying, or significant classroom disruptions. These offenses involve administrative review and formal consequences.
- **Level III:** Major offenses such as physical aggression, threats, or defacing property. These may lead to suspension, conditional enrollment, or expulsion depending on the severity of the incident.

Each level is accompanied by clear procedures, written documentation, and involvement of school leadership and parents at the appropriate stage.

For complete details regarding behavioral expectations, reporting procedures, and consequences, please refer to the Bethany Christian Academy Discipline Policy, which is provided in a separate document.

Student Conduct Agreement

As members of a Christ-centered school community, students at Bethany Christian Academy are expected to uphold the values of accountability, integrity, and mutual care. When a student becomes aware of behavior that violates school standards, they are expected to follow the proper steps to address it in a respectful and responsible manner.

Student Responsibility for Reporting Violations

Students are responsible for addressing and reporting discipline violations according to the following process:

1. **Private Confrontation:**
The student should first **speak directly to the peer involved**, encouraging them to stop the behavior and to report it to a teacher or school leader. Gossiping or sharing the issue with uninvolved students is not appropriate and will be treated as a disciplinary issue
2. **Reporting to Authority:**
If the behavior continues or the peer refuses correction, the student should report the matter to a **teacher, staff member, or administrator**.

Failure to address or report known misconduct in this manner may result in disciplinary consequences for the student who witnessed the behavior but failed to act appropriately.

Zero-Tolerance Conduct

Bethany Christian Academy maintains a **zero-tolerance policy** for the following behaviors:

- **Stealing:** Theft of any kind will be dealt with seriously and may result in immediate suspension or expulsion.
- **Eating in Unauthorized Areas:** Food is not permitted in classrooms or hallways, except during approved celebrations or events listed on the school calendar. Meals and snacks must be consumed in designated dining areas.
- **Threats or Harm:** Any action that threatens or harms the person or property of another student, staff member, or the school will result in suspension or expulsion. Full **financial restitution** will be required for any damage caused.

Uniform Schedule & Dress Code Policy

Bethany Christian Academy's uniform policy is designed to promote modesty, discipline, unity, and a Christ-centered identity. By creating a neutral and cohesive dress environment, we aim to minimize distractions and foster respect among students.

The administration reserves the right to determine the appropriateness of any fashion, trend, or personal appearance. The **Head of School** holds final authority on all dress code decisions.

All uniforms, spirit wear, and team apparel must be pre-approved by the Head of School before purchase.

Students must own **khaki bottoms and a burgundy polo** for standard dress on field trips.

Cold-Weather Dress

- School uniform and school-approved outerwear must be worn at all times.
- Spirit wear may be permitted during cold weather at the discretion of administration.
- Girls may not wear sweatpants, warmups, or similar garments under skirts.

Extracurricular Performance Attire

- For fine arts competitions or performances, students are expected to wear the standard BCA uniform or school-approved alternatives.

Uniform Schedule

Elementary & Middle School

- **Monday**
 - **Boys:** Burgundy or Gray Polo, Khaki or Gray Pants, Black Dress Shoes
 - **Girls:** Burgundy or Gray Polo, Jumper, Black Dress Shoes, White/Gray/Burgundy Stockings
- **Tuesday & Thursday**
 - **P.E. Uniform:** Boys and Girls – Black Tennis Shoes
- **Wednesday**
 - **Boys:** White Long-Sleeve Shirt, Burgundy Vest/Blazer, Tie, Khaki or Gray Pants, Black Dress Shoes
 - **Girls:** White Long-Sleeve Shirt, Burgundy Vest/Blazer, Tie, Skirt, White Stockings, Black Dress Shoes
- **Friday**
 - Same as Monday

High School

- **Monday**
 - **Boys:** Burgundy, Gray, or Yellow Polo with Gray Pants, Black Dress Shoes
 - **Girls:** Burgundy or Gray Polo, Jumper, Black Dress Shoes, White/Gray/Burgundy Stockings
- **Tuesday & Thursday**
 - **P.E. Uniform:** Boys and Girls – Black Tennis Shoes
- **Wednesday**
 - Same as Elementary
- **Friday**
 - Same as Monday
 - **Seniors:** May wear Yellow Polo with Blue Jeans (no rips) and appropriate shoes

Dress Code Policy

Hair and Grooming

- Hair must be kept neat, well-groomed, and of natural color at all times.

- **Exaggerated edges, designs shaved into the scalp, and extreme hairstyles are not permitted.**
- **Fake hair is not allowed at any grade level.**
- **Makeup is not permitted.**
- **Boys must maintain neat, conservative haircuts at all times.**

Head Coverings

- No hats, scarves, bonnets, or other head coverings are permitted inside the building unless for approved religious purposes.

Clothing Fit and Condition

- Clothing must be clean, properly fitted, and free of rips, holes, or frayed edges.
- Belts must be worn through belt loops and fastened securely.
- Tops must have sleeves, cover the midsection, and be free from text, images, or logos not approved by the school.

Skirts/Shorts Length

- Skirts and shorts must extend **below the fingertips** when arms are fully extended at the sides.

Footwear

- Only **Black Dress Shoes** or **Black Running Shoes** are allowed.
- No open-toe, high-heeled, or wheeled footwear.
- Heels must not exceed **one inch** in height.

Jewelry

- Jewelry must be **minimal and modest** in alignment with Christian values.
 - **Girls:** May wear small stud or hoop earrings (no larger than a dime); no multiple ear piercings.
 - **Boys:** May not wear earrings.
 - Necklaces should feature **simple religious symbols only** and be worn inside the shirt.
 - One ring per hand and one bracelet per wrist allowed. No inappropriate imagery or text.
 - Watches are permitted but must not include games, messaging, or distractions.

Dress Down Days & Special Events

- Clothing must remain modest and appropriate.
- No ripped jeans, crop tops, tank tops, short skirts, open-toe shoes, or provocative attire.
- **Crocs must be worn in sport mode** if permitted.

Enforcement

Failure to comply with the dress code will result in students being **sent home** or asked to change immediately. Repeated violations will be addressed through the school's discipline policy. Parents and students are expected to honor the spirit and letter of this policy in support of our shared Christian values.

Fundraising

All fundraising activities conducted by **classes, clubs, or school-affiliated groups**—including Athletics, Fine Arts, Student Government Association (SGA), and others—must receive **prior approval** from the Principal.

The Principal will then seek **final authorization from the School Board** to ensure the activity aligns with the mission, values, and operational guidelines of Bethany Christian Academy.

No fundraising may be initiated or promoted without this formal approval process.

After School Program (After Care)

Bethany Christian Academy's **Before and After School Program** offers a safe, structured, and nurturing environment for students beyond regular school hours. Staffed by experienced caregivers, the program is designed to meet students' academic, social, and emotional needs through a balance of supervision, support, and enrichment.

Program Hours

- **After School Care:** 3:00 P.M. – 6:00 P.M.
 - Available **Monday, Tuesday, Thursday, and Friday**
 - **Late Pickup Fee:** A fee of **\$10 per 15 minutes** will be charged for any student picked up **after 6:00 P.M.**

Program Features

- **Daily Homework Time:** Structured time is provided for students in **Grades K–12** to complete homework assignments with guidance and support.

- **Recreational Activities:** Students participate in supervised **free play**, games, movies, arts and crafts, and other creative activities.
- **Academic Enrichment:** For students without homework, we provide access to **educational software**, flashcards, worksheets, and reading materials.
- **Character Development:** The program fosters **Christ-like values**, encouraging students to develop friendships and demonstrate kindness, responsibility, and compassion in a social setting.

General Information

- The After School Program is **closed on all school holidays, official holidays, and teacher workdays**. Please refer to the school calendar for specific dates.
- **Registration and pricing information** are made available to families at the **start of each academic year**.

Standards of Ethical Conduct

(Adapted from the Code of Ethics of the Education Profession in Florida and the Principles of Professional Conduct for the Education Profession in Florida)

At **Bethany Christian Academy**, we uphold the highest standards of professional ethics. We believe in the inherent worth and dignity of every person, the pursuit of truth, a devotion to excellence, and the value of lifelong learning. Essential to achieving these standards are the **freedom to learn and teach** and the **guarantee of equal opportunity** for all students and staff.

Our primary commitment is to the development and well-being of our students. Therefore, every employee is expected to pursue professional growth, exercise sound judgment, and maintain the highest integrity.

Responsibility to Students

Instructional personnel shall:

- Make reasonable efforts to protect students from conditions that are harmful to learning or their mental, emotional, or physical health and safety.
- Not unreasonably restrain a student from independent action in the pursuit of learning.
- Not unreasonably deny a student access to diverse points of view.
- Not intentionally suppress or distort subject matter relevant to a student's academic program.

- Not intentionally expose a student to unnecessary embarrassment or disparagement.
- Not intentionally violate or deny a student's legal rights.
- Not harass or discriminate against any student based on race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, disability, sexual orientation, or family background.
- Make reasonable efforts to ensure that each student is protected from harassment or discrimination.
- Not exploit professional relationships with students for personal gain or advantage.
- Keep personally identifiable information about students confidential unless disclosure is required by law or for professional purposes.

Responsibility to Colleagues and the School Community

Employees shall:

- Maintain honesty and integrity in all professional dealings.
- Not deny any colleague professional benefits, advantages, or participation in professional organizations based on race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, disability, or family background.
- Not interfere with a colleague's exercise of political or civil rights.
- Not engage in harassment or discrimination that interferes with another's professional responsibilities or contributes to a hostile or offensive environment.
- Not make malicious or intentionally false statements about colleagues, students, parents, or members of the school community.

Student Creed

I will strive for excellence as a student in all that I say and do at Bethany Christian Academy.

I will obey biblical principles with regard to speech and conduct at Bethany Christian Academy.

I will dress in accordance with the guidelines set forth by Bethany Christian Academy's dress code policy.

I will comply with the discipline policy of Bethany Christian Academy.

I will view other students as brothers and sisters in Christ at Bethany Christian Academy.

Students Core Values

"As students of Bethany Christian Academy, we embrace a God-Driven journey, striving to be Dedicated in our studies, Passionate in our pursuits, Collaborative in our efforts, Respectful of others, Honest in our actions, Professional in our conduct, Teachable in our learning, and Empathic towards fellow learners. With these values guiding us, we aim to grow academically, socially, and spiritually, contributing positively to our school community and beyond.

**Bethany Christian Academy
Parent Handbook Signature Form**

Student's Name: _____

Grade Level: _____

Parent/Guardian's Name: _____

Date Handbook Received: _____

By signing this form, I acknowledge that I have received and read the Bethany Christian Academy Parent Handbook. I understand that it is my responsibility to read and follow all the rules and policies outlined in this handbook. I also understand that this handbook may be updated, and I will be informed if there are significant changes.

I agree to support the school's mission, values, and rules as outlined in the handbook and to encourage my child to do the same.

Parent/Guardian Signature: _____

Date: _____

Student Signature (For Grade 4 and up): _____

Date: _____